



CHARTERED PROFESSIONAL ACCOUNTANTS  
COMPTABLES PROFESSIONNELS AGRÉÉS

# INFORMATION AND PROCESS FOR PAYMENT OF LOGAN KATZ FEES

Once we will have completed your personal tax return(s) and results have been communicated to you and you've had an opportunity to review it or ask questions, you will be asked to sign an Efile Consent Form. At that moment, we will also be providing you with the amount of your invoice for our services and we will request that the balance be settled prior to our electronically filing your return(s). We trust you understand this approach simplifies the billings process immensely and will significantly reduce our administrative costs.

For your convenience, invoices may be paid by Visa, MasterCard, E-Transfer or Cheque. If you wish to pay by Visa or Mastercard, please fill in the appropriate section below and we will use this information to process your payment upon completion of your return(s), and after having given you the invoice amount. A detailed invoice indicating our fee and all applicable out-of-pocket disbursements including E-filing costs, photocopying, faxes, courier, etc. will be provided to you in your final package.

**YOUR NAME:** \_\_\_\_\_

## CREDIT CARD PAYMENTS

If you wish to pay for the preparation of your income tax return(s) by VISA or MASTERCARD, please complete the following (note that we do not accept American Express): Visa  Mastercard

Card Number: \_\_\_\_\_ Expiry Date/: \_\_\_\_\_

CVV 3-digit code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

## E-TRANSFER PAYMENTS

If you wish to pay for the preparation of your income tax return(s) by e-transfer, please send the transfer to [etransfer@logankatz.com](mailto:etransfer@logankatz.com). The security question we are recommending to be used is "What is our street address?" and the answer is "Gurdwara". In the message section, please provide your full name.

## CHEQUES

Please make cheques out to "Logan Katz LLP". However, please note your tax return will not be filed until the cheque has been provided to us.

# THANK YOU !