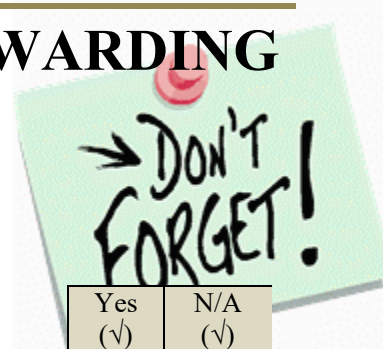


FRIENDLY REMINDERS PRIOR TO FORWARDING YOUR INFORMATION TO US



	Yes (✓)	N/A (✓)
<p><i>Have I completed the Logan Katz LLP Checklist and considered Schedules A - G?</i></p> <p>(While these Schedules may appear somewhat overwhelming and time-consuming, they will minimize the follow up required by my Logan Katz LLP preparer and, therefore, will expedite the completion of my return, as well as keep my fees to a minimum!)</p>		
<p><i>Have I signed the engagement letter and enclosed it with my information?</i></p>		
<p><i>Have I made payment arrangements with Logan Katz LLP (e.g. Visa or MasterCard number)?</i></p>		
<p><i>Have I made my Logan Katz LLP preparer aware of any exceptional situations applicable in 2017?</i></p>		
<p><i>Have I enclosed my 2015 Notice of Assessment with my information?</i></p> <p>(If Logan Katz LLP does not have my Notice of Assessment, I am exposing myself to errors in filing my 2017 return.)</p>		
<p><i>Have I set up "My Account" and authorized Logan Katz LLP as a representative?</i></p>		
<p><i>If I am a new Logan Katz LLP client, have I enclosed copies of my 1994, 2015 and 2016 income tax returns along with the related Notices of Assessment and Reassessment?</i></p> <p>(i) <i>If I wish to have my income tax refund deposited directly in my bank account, have I informed Logan Katz LLP? Does Logan Katz LLP have my current banking information?</i></p> <p>(ii) <i>If I have amended my banking arrangements, have I informed Logan Katz LLP?</i></p>		
<p><i>Have I made Logan Katz LLP aware of my foreign assets with an aggregate cost in excess of CAD \$100,000?</i></p>		

LOGAN KATZ TAX SEASON BUSINESS HOURS

Monday to Friday 8:30 a.m. to 5:00 p.m.

Also note that some Logan Katz staff may be working later hours during the month of April.

Kindly make arrangements **prior** to coming to the Logan Katz offices after hours or during the weekend.

(Please ring the doorbell located at our front door if you are visiting our offices outside of our regular business hours)